

**Association for Institutional Research
Virtual Board of Directors Meeting
April 8, 2024**

Attendees: Craig Abbey, Angie Bell, Brent Drake (Vice President), Jonathan Gagliardi (President), Karen Egypt, Maren Hess, Mitchell Nesler, Christopher Peña (Secretary), Debbie Phelps, Wen Qi, Karen Vance (Treasurer), Karen Webber (Past President)

Guests: Christine Keller, Jason Lewis, and Miguel Pineirovigo from the AIR Executive Office

Call to Order

Jonathan Gagliardi called the meeting to order at 12:02 p.m. ET. A quorum was established.

Required Approvals and Acknowledgements

Meeting Minutes

Maren Hess moved to accept the minutes of the March 7, 2024, Board meeting. Karen Webber seconded.

The motion passed.

Financial Conditions and Activities Monitoring Report

Christopher Peña confirmed that the monitoring report was received on time and moved that the interpretations were reasonable, and the data support the interpretations. Karen Vance seconded.

Discussion included a request for more historical data in future iterations of the report.

The motion passed.

Future of IR Committee Proposal

Debbie Phelps motioned to accept the proposal from the ad hoc Future of IR committee to create a standing committee named the Future of IR committee, as presented. Karen Egypt seconded. Brent Drake offered an amendment to dissolve the ad hoc Future of IR committee.

Debbie Phelps offered an amendment to create a standing committee named the Future of AIR committee. Discussion included following the recommendation from the ad hoc committee to name the standing committee in a way that focuses on the future of the Association rather than the future of the field alone.

Angie Bell offered an amendment to accept the proposal from the ad hoc Future of IR committee to create a new Future of AIR standing committee and in so doing, to dissolve the Future of IR committee. Mitch Nesler seconded.

Discussion included the rationale for the standing committing, with a focus on thinking broadly about the Association, the future of the field, and the stakeholders being served.

The motion passed.

Governance, Orientation, and Training Committee Update

Christine Keller reported that links to new training materials for Board and NEC members have been sent out for review in advance of upcoming orientation and training sessions at the Forum. Facilitator Rose Mercier will join members of the Board and NEC for a half-day session then. Discussion included confirmation of the date for a training webinar at the end of April.

Executive Office Updates

Christine Keller provided an update on early registration for the Forum, which will include an evening ceremony this year to celebrate AIR award winners. Discussion included the schedule of events for Board and NEC members at the Forum and travel and lodging procedures.

Christine Keller reported that AIR now has 225 organizational members, exceeding the goal for 2024.

Christine Keller provided an update on federal policy changes in higher education, which AIR is working to address. Discussion included financial transparency regulations and guidelines for collecting and reporting race/ethnicity data, both of which will have substantial staffing and technical implications for institutions and IR/IE offices.

Christine Keller and Jonathan Gagliardi provided an update on a pilot program to offer assistance to Board members with a demonstrated financial need so they can travel to the Forum. Discussion included procedures to insulate the program from potential conflicts of interest, how the funds have been budgeted, and how to request financial support.

Other Business

Jonathan Gagliardi led a discussion of the NEC recommendation to review the selection criteria for volunteer leaders as outlined in AIR governance policies. If changes are needed, they would need to be approved by June or July to be used next year. Discussion included convening an ad hoc committee to review the selection criteria, including the size, composition, and timeline for completing its work.

Maren Hess motioned to create an ad hoc Board structures committee to review the selection criteria for Board and NEC members. Angie Bell seconded.

The motion passed with one abstention.

Adjournment

Karen Egypt moved to adjourn the meeting. Karen Vance seconded.

The motion passed.

Jonathan Gagliardi adjourned the meeting at 1:12 p.m. ET.