

## Board of Directors Meeting Minutes May 23, 2025



### Association for Institutional Research In-Person Board of Directors Meeting May 23, 2025 – Orlando, Florida

**Attendees:** Craig Abbey (Parliamentarian), Yenny Anderson, Angie Bell, Vincent Castano, Bethany Crowell (Treasurer), Ivana Fredotovic, Adrea Hernandez (Vice Chair), Liile Lekena-Bayaga, Jillian Morn, Debbie Phelps, David Rudden (Secretary)

**Guests:** Christine Keller, Miguel PineiroVigo, Leah Ross from the AIR Executive Office

**Absent:** Brent Drake (Chair)

---

#### Call to Order

Adrea Hernandez called the meeting to order at 8:00am (EST). A quorum was established.

#### Consent Agenda

- Appointment of Craig Abbey as Board Parliamentarian
- Appointment of Yenny Anderson as Board Liaison to NEC
- Appointment of Bethany Crowell as Board Treasurer
- Appointment of David Rudden as Board Secretary

Debbie Phelps moved to accept the consent agenda. Angie Bell seconded.

**The motion passed.**

#### Approval of Minutes and Annual Business Meeting

David Rudden moved to accept the minutes of the May 20, 2025 Board meeting, that the Annual Business Meeting took place on May 21, 2025, and that the proposed changes to Bylaws and Governance Policies were approved by the membership at the Annual Business Meeting. Craig Abbey seconded.

**The motion passed.**

#### Executive Director Updates

Christine Keller shared updates on the scheduling of 2025-2026 Board meetings. It was suggested that Board members would be amenable to meeting outside of normal business hours if needed.

Discussion included reflections on the Forum.

### **Treasurer's Report**

Bethany Crowell provided a Board budget update including a review of the 2024-2025 Board budget and considerations for 2025-2026 as provided by the previous Treasurer, Karen Vance, at the May 20, 2025 Board meeting.

Discussion included the rising cost of policy governance training and the decision to hold the Fall 2025 Board meeting virtually, which is grounded in the desire to be good stewards of the Association's funds. Alternative options for policy governance training were discussed briefly with no consensus decision. Suggested that the Board Governance committee revisit this conversation in the future.

### **Planning for Upcoming Board Year**

The operating calendar will be updated in June. Adrea Hernandez provided an overview of committee opportunities and chair assignments, which will be discussed at the June Board meeting.

### **Fall 2025 Board Meeting**

Adrea Hernandez led discussion on the plan to have a virtual meeting in Fall in an effort to be good stewards of AIR funds. The Spring 2026 Board meeting is still anticipated to be in-person so that the Board elections could happen in person.

### **Adjournment**

Angie Bell moved to adjourn the meeting at 9:44 am (EST). Ivana Fredotovic seconded.

**The motion passed.**