

**Association for Institutional Research
Virtual Board of Directors Meeting
April 10, 2023**

Attendees: Laura Palucki Blake, Karen Egypt, Jonathan Gagliardi, Maren Hess, Mitchell Nesler, Junelyn Peeples, Christopher Peña, Wen Qi, Karen Vance, Karen Webber

Excused Absence: Braden Hosch

Guests: Christine Keller, Miguel Pineirovigo, and Leah Ross from the AIR Executive Office.

Call to Order

President Karen Webber called the meeting to order at 1:34 p.m. ET. A quorum was established.

Required Approvals and Acknowledgements

Meeting Minutes

Christopher Peña moved to accept the minutes of the March 16-17, 2023 Board meeting. Laura Palucki Blake seconded.

The motion passed.

Mitch Nesler moved to accept the minutes of the March 6, 2023 Board meeting. Junelyn Peeples seconded.

The motion passed with two abstentions.

Financial Conditions and Activities Monitoring Report

Christopher Peña confirmed that the monitoring report was received on time and moved that the interpretations were reasonable, and the data support the interpretations. Karen Egypt seconded.

Discussion included costs and the role of anticipated deficits in financial and strategic planning.

The motion passed.

Executive Office Updates

Christine Keller provided updates on plans for the 2023 Forum, including the Board schedule and roles, and the timeline for the auditors' upcoming report to the Board.

Committee Updates

Board Accountability and Structure Committee: On behalf of Heather Kelly, Junelyn Peeples shared that the committee continues to work on the Board transition plan to present to the Board.

Junelyn Peebles moved to accept the two- and three-year term assignments for 2023 candidates. Laura Palucki Blake seconded.

Discussion included the uniqueness of these logistics given the NEC transition to the new structure.

The motion passed.

Nominations and Elections Committee: Junelyn Peebles noted that the committee is anticipating and planning for the structural change with focus on spring activities.

Future of IR Committee: Laura Palucki Blake shared that the committee is focused on its plan for a session at the 2023 Forum.

Governance Orientation and Training Committee: Jonathan Gagliardi is working with Michelle Appel and Ellen Peters on plans for upcoming training with focus on translating theory into practice. Discussion included the value of developing a template or guide for Board operations and protocols, especially given changes to Board structure.

The committee is also considering ways to utilize orientation session in terms of logistics, flow, and key discussion topics with attention to year-to-year continuity.

Other Business

Letter Received: Consultant Raquel Rall will assist the Board and the Executive Office on next steps, including potential town hall meetings.

Listening Session: Karen Webber shared that Mary Lelik facilitated a listening session at the recent North Carolina AIR conference.

Adjournment

Karen Webber adjourned the meeting at 2:59 p.m. ET.