

**Association for Institutional Research
Virtual Board of Directors Meeting
May 8, 2023**

Attendees: Laura Palucki Blake, Karen Egypt, Jonathan Gagliardi, Maren Hess, Braden Hosch, Mitchell Nesler, Junelyn Peeples, Christopher Peña, Wen Qi, Karen Vance, Karen Webber

Guests: Christine Keller, Jason Lewis, Charlie McCumber, Miguel Pineirovigo, and Leah Ross from the AIR Executive Office and Allison Harrell from Thomas Howell Ferguson PA CPA.

Call to Order

President Karen Webber called the meeting to order at 1:34 p.m. ET. A quorum was established.

Auditor's Report

Karen Egypt joined the meeting at 1:45 p.m. ET, during the auditor's report.

Allison Harrell shared that AIR has an unmodified opinion on the association's financial statements. The report contains additional paragraphs on the federal grant audit, which was performed in addition to the standard audit. Details and explanation of differences from previous years were provided. Although not required per expenditure thresholds, a single audit was performed on the RTI grant, which resulted in a clean audit without disclosures. Board members were provided an opportunity to ask questions of Allison.

Required Approvals and Acknowledgements

Meeting Minutes

Jonathan Gagliardi moved to accept the minutes of the April 10, 2023 Board meeting. Laura Palucki Blake seconded.

The motion passed.

Ends Policy A Monitoring Report

Christopher Peña confirmed that the monitoring report was received on time and moved that the interpretations were reasonable, and the data support the interpretations. Karen Egypt seconded.

The motion passed.

Treasurer's Report

Braden Hosch shared the Board financial statement through March 2023 and noted anticipated upcoming expenses. No changes to the Board budget are recommended.

Executive Office Updates

Christine Keller provided updates on plans for the 2023 Forum and the May 19 listening session with the individuals who signed the letter to the Board.

Committee Updates

Board Structure and Accountability Committee: On behalf of Heather Kelly, Junelyn Peebles shared an update on documentation of the governance transitions. The committee will host a session at the Forum to encourage engagement in policy governance and highlight updates based on recent structural changes.

Nominations and Elections Committee: Junelyn Peebles highlighted the transition plan, including the recent election of new committee chair Paige Borden; the process was managed by the Executive Office. The committee is sharing suggestions for transition with the Board Structure and Accountability Committee for documentation. The committee is hosting a Forum session to encourage participation in association leadership.

Future of IR Committee: Laura Palucki Blake reminded the Board that the committee was asked to revisit and potentially revise the Global Ends statement and align it with association priorities. She presented proposed changes for discussion, which will be continued at the next Board meeting. Laura also noted that the committee will share its work and gather feedback at a Forum session.

Governance Orientation and Training Committee: Jonathan Gagliardi noted that there are no updates prior to the forthcoming training sessions.

Letter from Members: Next Steps

Jonathan Gagliardi reminded the Board about the Exploring DEI town hall meeting that will be held at the Forum.

Other Business

The Board expressed its appreciation to Christine Keller, who is beginning her seventh year as Executive Director of AIR.

Adjournment

Karen Webber adjourned the meeting at 2:54 p.m. ET.