

**Association for Institutional Research
Virtual Board of Directors Meeting
August 12, 2024**

Attendees: Craig Abbey (Parliamentarian), Yenny Anderson, Angie Bell, Bethany Crowell, Brent Drake (Chair), Karen Egypt, Jonathan Gagliardi (Past President), Adrea Hernandez, Debbie Phelps (Vice Chair), Wen Qi (Secretary), David Rudden, Karen Vance (Treasurer)

Excused Absence:

Guests: Christine Keller, Jason Lewis, Miguel Pineirovigo, and Leah Ross from the AIR Executive Office

Call to Order

Brent Drake called the meeting to order at 12:03 p.m. ET. A quorum was established.

Consent Agenda

The consent agenda includes:

- I. Officially end and remove the ad hoc committee on Board and NEC Candidate Screen Criteria
- II. Note no new awards submitted for consideration
- III. Acceptance of May 28 board meeting minutes
- IV. Acceptance of July 8 board meeting minutes

Jonathan Gagliardi moved to accept the items on the consent agenda. Karen Egypt seconded.

The motion passed.

Working Group and Committee Updates

Working Group on Membership Dues

Craig Abbey provided an overview of the group's plans to create a proposal for Board discussion re: policy regarding membership dues, including the Board's role.

Future of AIR Committee Update

Adrea Hernandez shared an update on futures thinking, identification of relevant resources, and potential activities for the Board, NEC, and the association overall. Committee members are researching on potential training with Institute for the Future, courses on Coursera, etc.

Required Approvals and Acknowledgements

Compensation and Benefits Monitoring Report Q1

Wen Qi moved that the Compensation and Benefits Monitoring Report for Q1 was delivered on time, that the interpretations are reasonable, and that the data supports the interpretations. Karen Egypt seconded.

The motion passed.

Ends Monitoring Report (Policy B)

Wen Qi moved that the Ends Monitoring Report for Policy B was delivered on time, that the interpretations are reasonable, and that the data supports the interpretations. Debbie Phelps seconded.

Discussion included the updated streamlined organization of the report, which the Board noted for Christine Keller that they like and appreciate.

The motion passed.

Board Treasurer Report

Karen Vance provided an overview of spending to date for the 2023-2024 Board budget.

Executive Director Updates

Christine Keller shared updates on Board meeting dates, upcoming events, and plans for the 2024 National Survey of IR Offices.

New Business

None.

Adjournment

Karen Egypt moved to adjourn the meeting. Karen Vance seconded.

The motion passed.

Brent Drake adjourned the meeting at 12:42 p.m. ET.