

**Association for Institutional Research  
Virtual Board of Directors Meeting  
Sep 16, 2024**

**Attendees:** Craig Abbey (Parliamentarian), Yenny Anderson, Angie Bell, Bethany Crowell, Brent Drake (Chair), Karen Egypt, Jonathan Gagliardi (Past President), Adrea Hernandez, Debbie Phelps (Vice Chair), Wen Qi (Secretary), David Rudden, Karen Vance (Treasurer)

**Guests:** Christine Keller, Jason Lewis, Miguel Pineirovigo, and Leah Ross from the AIR Executive Office

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**Call to Order**

Brent Drake called the meeting to order at 11:02 a.m. ET. A quorum was established.

**Required Approvals and Acknowledgements**

**Meeting Minutes**

Jonathan Gagliardi moved to accept the minutes of the August 6, 2024 Board meeting. Karen Egypt seconded.

**The motion passed.**

**Future of AIR Committee Update**

Adrea Hernandez noted that a presentation on ASAE's strategic foresight will occur at the October in-person Board meeting. The presenters are from associations other than ASAE who serve on the ASAE advisory committee.

**Board Travel Stipend**

Karen Vance shared an update on the pilot for the Board travel stipend for the 2024 Forum intended to support Board members from institutions that do not fund professional travel, up to \$750. Discussion included whether the program should be continued for the 2025 Forum, expanded to include NEC members, and/or expanded funding. It was noted that more financial projections are needed to determine what can be afforded within the budget and to fully explore scenarios. An open-ended allocation without a budget would not be sustainable. The Board agreed to pilot the stipend program for the 2025 Forum to include the NEC, with a cap of \$750 per person who requests assistance and demonstrate needs. The Board will explore the possibility of incorporating it into the governance policy in the future.

**Required Approvals and Acknowledgements cont.**

**Treatment of Stakeholders Monitoring Report**

Wen Qi moved that the Treatment of Stakeholders Monitoring Report was delivered on time, that the interpretations are reasonable, and that the data supports the interpretations. David Rudden seconded.

**The motion passed.**

#### **Discussion of Board Self-Monitoring Reports**

Brent Drake led discussion about the Board's self-monitoring reports, including elements that the Board wants to ensure are continued in future reports, such as the Future of AIR Committee, and ideas for future Board initiatives and activities.

#### **Executive Office Updates**

Christine Keller noted that AIR surveyed a random sample of members to inform NCES' work re: race/ethnicity data, including an upcoming IPEDS Technical Review Panel, and provided updates on the October 2024 in-person Board meeting.

#### **New Business**

None.

#### **Adjournment**

Angie Bell moved to adjourn the meeting. Craig Abbey seconded.

**The motion passed.**

Brent Drake adjourned the meeting at 12:11 p.m. ET.