

**Association for Institutional Research  
Virtual Board of Directors Meeting  
November 28, 2022**

**Attendees in Person:** Laura Palucki Blake, Karen Egypt, Jonathan Gagliardi, Maren Hess, Braden Hosch, Elizabeth Lee, Mitchell Nesler, Junelyn Peeples, Christopher Peña, Wen Qi, Karen Vance, Karen Webber

**Guests:** Christine Keller, Jason Lewis, Miguel Pineirovigo, and Leah Ross from the AIR Executive Office; Heather Kelly on behalf of the Board Structure for Accountability and Effectiveness Committee

---

**Call to Order**

President Karen Webber called the meeting to order at 3:03 p.m. ET. A quorum was established.

**Required Approvals and Acknowledgements**

**Meeting Minutes**

Mitch Nesler moved to accept the minutes of the October 20-21, 2022, Board meeting as presented. Laura Palucki Blake seconded.

**The motion passed.**

**Emergency Executive Director Succession Monitoring Report**

Secretary Christopher Peña confirmed that the monitoring report was received on time and stated that the interpretations were reasonable, the data support the interpretations, that no additional information is needed.

Mitch Nesler moved to accept the monitoring report. Jonathan Gagliardi seconded.

**The motion passed.**

**Ends Policies C&D Monitoring Report**

Secretary Christopher Peña confirmed that the monitoring report was received on time and stated that the interpretations were reasonable, the data support the interpretations, that no additional information is needed.

Maren Hess moved to accept the monitoring report. Junelyn Peeples seconded.

**The motion passed.**

**Heather Kelly joined the meeting at 3:20 p.m. ET.**

## **Committee Updates**

**Board Structure for Accountability and Effectiveness Committee:** Heather Kelly joined the meeting to facilitate conversation about prospective approval of wording changes to the Constitution and By-Laws for an upcoming membership vote. (The summary for the changes is at the end of this document.)

Junelyn Peoples moved to approve the wording changes to the Constitution and By-Laws as presented. Maren Hess seconded.

Discussion included Board composition logistics that result from the resulting change if the changes are approved by membership vote and timeline for implementation.

**The motion passed.**

## **Additional Committee Updates**

**Membership Committee:** Braden Hosch noted that listening sessions continue with additional efforts to gather information in other settings. All information will be included in the committee's report.

**Future of IR Committee:** Laura Palucki Blake shared that the committee is drafting its report with plans to finalize in January.

## **Executive Office Updates**

Executive Director Christine Keller noted that two new grants have been received from the Gates Foundation with updates to follow as the work gets underway. Regarding Forum, contracts are in place through 2026, all of which were signed in 2018 based on historical trends prior to that year. The Executive Office is negotiating with hotels for upcoming years to mitigate financial risk given the reality of lower in-person conference participation post-pandemic.

## **Other Business**

President Karen Webber discussed her response to a community member who had posted negative comments about AIR on LinkedIn.

## **Adjournment**

President Karen Webber adjourned the meeting at 4:20 p.m. ET.