Call to Order

President Junelyn Peeples called the meeting to order at 1:03 p.m. ET. A quorum was established.

Required Approvals and Acknowledgements

Meeting Minutes

David Troutman provided a review of the November 8, 2021, virtual meeting. No corrections or amendments were made.

The minutes were accepted as submitted.

Asset Protection Monitoring Report (EL IV)

David Troutman confirmed that the monitoring report was received on time and stated that the interpretations were reasonable, the data support the interpretations, that no additional information is needed and moved to accept the monitoring report. Mary Lelik seconded.

The motion passed.

Global Executive Constraint Monitoring Report

David Troutman confirmed that the monitoring report was received, though not on time, and stated that the interpretations were reasonable, the data support the interpretations, that no additional information is needed. Braden Hosch moved to accept the monitoring report. Mitchell Nesler seconded.

The motion passed.

Committee Updates

Governance Orientation and Training Committee: Karen Webber shared that the committee is considering a different format for training in 2022, including several sessions throughout the year. The committee will make its recommendations in February 2022.

Nominations and Elections Committee: Heather Kelly shared that the committee is working to finalize the elections slate. The process is currently on-time and on-track. Elections will open in February.

Membership Committee: Braden Hosch reported that the committee had its last meeting with the advisory committee in November. Advisory committee members were invited to continue their role
through 2022 to advise implementation of membership category changes and to explore changes to the role of graduate students in the association. Discussion included the intersection of this committee’s work with the Board Structure for Accountability and Effectiveness Committee’s work regarding graduate students.

Braden Hosch moved that the charge of the ad hoc membership committee be extended to the end of May 2022 to discuss and make a recommendation about the membership benefits of graduate students, their voting rights, and potential roles they may serve in the Association as volunteers and in elected positions. Junelyn Peeples seconded. The motion passed.

**Board of Director’s Role as Ambassador of AIR Committee:** Michele Hansen reviewed the committee’s charge and the rationale for formalizing Board members’ roles as ambassadors. Examples for realization of this role, including ideas for activities, were shared, as was a process for assessing the effectiveness and success of the role.

Mitchell Nesler moved to accept the proposal as presented to insert GP IV Role of Board as an AIR Ambassador into AIR governance policies. Braden Hosch seconded. Discussion included wording of the GP language. After further board discussion, Michele motioned to postpone the current proposal for reconsideration based on the feedback of the Board. The committee would like to amend the proposal and resubmit it to the board by the February 14th, 2022, board meeting. Junelyn seconded. The motion passed.

**Board Structure for Accountability and Effectiveness Committee:** Heather Kelly

Heather Kelly motioned—

The board structure for accountability and effectiveness motioned to pursue drafting the following constitution and bylaws change:

- AIR board president title changed to AIR Board Chair and Braden Hosch seconded.

During the BOD discussion, a board member wanted to know when this change would go into effect. Heather indicated that there are several steps needed before the change will be implemented. For context, Heather is seeking Board approval to move to the next step and bring the title change to align with the Board’s policy governance.

Heather Kelly amended the motion to include the vice president and to delete Board from the proposal. The updated motion is—AIR president title changed to AIR Board Chair and AIR vice president title changed to AIR Board Vice Chair. Approved as amended. The motion passed.

Heather Kelly motioned—

The board structure for accountability and effectiveness makes the motion to pursue drafting the following constitution and bylaws change:
- AIR President (or Chair, if approved by AIr members through constitutional vote) is elected from within the Board.
- AIR Vice President (or Board Vice Chair, if approved by AIR members through constitutional vote) is elected from within the Board.

The motion passed with 10 votes in favor and 2 nays.

Junelyn Peeples moved to postpone conversation about the committee’s work and additional motions to the January 2022 Board meeting.

The motion passed.

Change in Treasurer Role with Travel Policies
Braden Hosch noted that current policy requires travel receipts and relevant paperwork to be provided to the Treasurer. A suggested change is for the process to be redirected to the Executive Office through change to the policy language.

Brande Hosch moved to change GP VII, A-7 by replacing

GP VII, A-7. The Treasurer will recommend, manage, and maintain Board travel procedures

with

GP VII, A-7. The Treasurer will recommend and oversee Board travel procedures.
Heather Kelly seconded.

The motion passed.

Executive Office Updates
Christine Keller thanked the Board for helping to promote participation in the National Survey of IR Offices and noted that AIR Executive Operations will be paused December 24, 2021 – January 3, 2022.

Adjournment
Junelyn Peeples adjourned the meeting at 2:59 p.m. ET.